



KYLIPTIX BUSINESS SERVICES

Productivity solutions for small-to-medium businesses everywhere

CUSTOMER RELATIONSHIP MANAGEMENT

Integrated sales and service with powerful and easy to use reporting and graphing

MARKETING

Email, telemarketing, direct mail, integrated campaign execution, ROI metrics and reporting

HUMAN RESOURCES

Keep employee information organized from application tracking to termination

DOCUMENT MANAGEMENT

A central document repository. Share, track revisions, attach to emails and more

COLLABORATION

Seamless, powerful communication with Webmail, Instant Messenger and Outlook Synchronization

FREE 15 DAY TRIAL
Call 866-448-4230
Email: freetrials@kylptix.com

KiBS HUMAN RESOURCES WITH INTEGRATED DOCUMENT MANAGEMENT

SIMPLE, SIMPLE WEB-BASED APPLICANT, EMPLOYEE, CONTRACTOR AND DOCUMENT MANAGEMENT FOR SMALL-TO- MEDIUM SIZED BUSINESSES EVERYWHERE

Kylptix Business Services (KiBS) Human Resource Management (HRM)[®] provides a full-featured solution from application tracking to employee termination at an affordable price that enables you to

- Reduce your HR administrative burden by up to 50%
- Streamline your HR processes
- Easily track employee data to ensure compliance with labor laws

“Implementation of KiBS HRM[®] was fast and easy. Being able to have all employee information readily available at my fingertips has not only saved our company valuable time, but also saved us money. ... it has streamlined operations, enhanced consistency, and limited any oversights.” Patti Suetani, Controller, deb Construction, Inc.

Application Management – Tracking and Documenting the Application Process

- Online applications
- Convert successful applicant data into active employee HR data

Employee Status Monitoring – Maintain a Running History of Events

- Benefits including dependent information
- Company property assignments by employee
- Training – required versus completed
- Absence tracking
- Job performance management
 - Pay adjustments, annual reviews, promotions
- Termination process

Contractor Management

- Contractor tracking
- Labor cost tracking
- Contracts

Document Management

- Online forms, documents, handbooks, policies and procedures
- Scan and match documents with employee records
- Post and share documents
- Track revisions
- Automatically attach documents to emails

KiBS Human Resource Management with Document Management is highly affordable

- \$49.95 per month per user
- No long-term contract
- Pay as you go utility style pricing

